

**ACTION**

**OLL 85-2780**

**Office of Legislative Liaison  
Routing Slip**

TO:

	ACTION	INFO
1. D/OLL		X
3. DD/OLL		X
3. Admin Officer		X
4. Liaison	X	
5. Legislation		X
6		X
7		X
8		
9.		
10.		

SUSPENSE 30 Sept 85  
Date

Action Officer:

Remarks:

ecf 24 Sept 85  
Name/Date

STAT

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TRANSMITTAL SLIP		DATE
		23 Sep 1985
TO: <input type="text"/>		
ROOM NO.	BUILDING	
7B24	HQS	
REMARKS:		
FROM: D/IG		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 36-8 (47) REPLACES FORM 36-8

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Office of the Inspector General

85-2780  
23 Sep 85

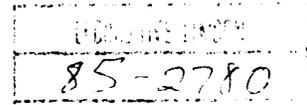
D/OLL

Ed, is it more appropriate for your office to handle items 1, a, b & c with the IG providing all items under para 2? I would limit all para 2 info to the Audit, Inspection and Investigation activities of this office.

What do you think. They didn't seem to like the idea of getting their regs from the HAC staffers.



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1. General Agency Data Required:
  - a. Organizational chart of the agency/telephone directory.
  - b. Listing - copies of primary enabling legislation, executive order regulations and laws under which the agency operates.
  - b. Types of reports made to the Congress.
  
2. Basic information on the organizational entity responsible for the internal review function:
  - a. Statement of the responsibilities of the organization and an organizational chart.
  - b. Operating procedures, manuals, directives, etc., on the internal review function.
  - c. Number of personnel assigned to the internal review function by job title and grade.
  - d. List of key personnel.
  - e. Dollar amount budgeted for the internal review function FY's 1985 and 1986.
  - f. Provide samples of the types of audits conducted, e.g., financial, management (program) reviews.

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